



Role Profile for SSS Financial Consultant

Non-voting member of the Scottish Student Sport Executive Council which comprises: SSS Chair, Chief Operating Officer, 4 departmental senior staff (including 1 from University & 1 from College), 3 SSS committee chairs, and 4 student representatives (including 1 from University & 1 from College).

The financial consultant will support the Chief Operating Officer who deals with all financial matters for SSS.

Role:

- Option to attend Exec meetings to aid with reporting (5 per year)
- Monitor the various budgets throughout the year
- Help plan the annual budget & long-term funding options
- Help prepare the end of year accounts to present to the internal auditors
- General support of the Chief Operating Officer for financial matters

Person Profile:

- Well organised
- Ability to keep records
- Confident about handling finances
- Discretion and Integrity
- Prepared to make a regular time commitment
- Knowledge of SAGE would be an advantage

This is a voluntary role but reasonable expenses will be met by SSS.