



Job Description for SSSPAC Committee – University Representative

Committee member of the Scottish Student Sport Physical Activity Committee which comprises: Chair, 4 departmental staff (including 1 from University & 1 from College) and 3 student representatives (including 1 from University & 1 from College). Other departmental staff are co-opted on to the committee throughout the year to assist in its work and to learn more about how it operates before seeking nomination at AGM and committing to a committee position. As a committee member you will contribute to the objectives of the committee and help carry out its intentions as laid down on the SSSPAC webpage: <http://www.susport.org.uk/physical-activity-committee.asp>

Time commitment and role:

- 4 days per year for committee meetings and workshops
- Option to join the Chair at Executive Council meetings which take place 5 times per year (half days)
- A couple of hours per quarter writing/researching articles for the SSSPAC Newsletter Student Page
- Write SSSPAC reports for the AU Forum
- Contributing to the Presidents training day before the annual SSS conference
- Taking the lead with a sub-group to discuss intra-mural sport: a few days coordinating people/ideas and a half day workshop for the topic
- Helping plan and run the dance festival: approx a day of planning/preparation and a day for the event.
- Helping plan and run the active age festival: approx a day of planning/preparation and a day for the event.
- Helping plan and run workshops in the afternoon of the committee meetings (4 per year).
- Input ideas and opinions into any SSSPAC project and assist the committee in carrying these out
- Support the Equity Champion and SSS Chief Operating Officer in considering and addressing equality and diversity issues.

There is also a certain amount of preparation, reading, and pondering required.

In addition there may be the option for Student Representative committee members to job shadow department staff members to gain an insight into their jobs and to gain experience/skills in new areas.