



Job Description for Competitions Committee – SSS Sports Development Coordinator

The Competitions Committee comprises: Chair, 4x departmental staff (1 College, 1 University at least), 1x Sports Development Coordinator, 4x student sports representatives (1 College, 1 University at least) and 1 BUCS representative. It is supported by the SSS Sports Coordinator. Other members can be co-opted on to the committee throughout the year to assist in its work and to learn more about how it operates before seeking nomination at AGM to pursue a formal committee position.

Time commitment and role:

- 6 half-days days per year for committee meetings
- Option to join the Chair at Executive Council meetings which take place 5 times per year (half days)
- To actively engage with National Governing Bodies to improve communications and promote University Sport
- To liaise with emerging partnership groups to provide for the network
- To be involved with SSS Comps working groups to research and/or deliver events
- To make sure SSS Competitions Policies are up to date and effective
- To actively seek sponsorship for SSS Competitions to improve working budget and partnership opportunities
- To support other Sports Development Coordinators by providing administrative help and guidance

There is also a certain amount of preparation, reading, and pondering required.