



## Job Description for Executive Council – Directors/Assistant Directors

Committee member of the Scottish Student Sport Executive Council which comprises: SSS Chair, Chief Operating Officer, 4 departmental senior staff (including 1 from University & 1 from College), 3 SSS committee chairs, and 4 student representatives (including 1 from University & 1 from College). Other members are co-opted on to the council throughout the year to assist in its work and to learn more about how SSS operates. As a committee member you will contribute to the objectives of the committee and help carry out its intentions as laid down on the SSS Executive webpage: <http://www.susport.org.uk/executive.asp>

Time commitment and role:

- 5 half-days per year for Exec meetings
- Attendance at HR Oversight Group meetings: 2 half-days per year
- Help set the strategic direction of the organisation through annual business planning
- Contribute to any consultation work and advocacy
- To lead on specific strategic initiatives
- Support the Equity Champion and SSS Chair in considering and addressing equality and diversity issues.
- Represent SSS and lobby with external partners as appropriate
- Involvement with the financial management of the organisation
- Help emerging sporting institutions to improve their game

There is a certain amount of preparation, reading, and pondering required.