



Précis and action points from the **Executive Council** meeting held on Friday 15th May 2009 at Abertay University.

Present

Filippo Antoniazzi (FA) Chair
 Joe Gray (JG)
 Ross Simpson (RS)
 Catriona McAllister (CM)
 Jackie Davidson (JD)
 Emma Raeburn (ER)
 Mark Ritchie (MR)
 Julie Falls (JF)
 David Beattie (DB)
 Stephen Stewart (SS)

Apologies for Absence

James Shields
 Pete Burgon
 Gordon Cox
 Tay Attwell
 Ray Lloyd

In attendance

Jacqui Stone (JS)
 Stew Fowlie (SF)
 Shona Roche (SR)
 Lorna Callan (LC)

WELCOME, INTRODUCTIONS AND SCENE SETTING

1. FA welcomed everybody and thanked Abertay University for hosting the meeting.

HOMOLOGATION

2. *Conflicts of interest* – none were noted.
3. *Exec Meeting 3rd April 2009* – the minutes of the last Exec meeting were reviewed and approved as an accurate record.
4. *Matters arising* – FA still to set up meeting with BUNAC.
5. *Correspondence/representation: SUS(EX)m20~1* – The dates and meetings on the paper were noted.
6. It was noted that there will be no SUS representation at the next BUCS Regions and Chairs meeting due to busy schedules for all involved.
7. The committee were encouraged to feed any instances of representation of SUS into JS and SF for inclusion in future papers.

ACTION

FA

ALL

EXEC MATTERS

FINANCE

Period 7 financials: SUS(EX)m20~2

8. The Financial Report for Period 9 was presented and noted. Most income is now in for the year and expenditure will be drawn from this. It is expected the year will finish as forecast at the previous meeting.

Budget 2009/2010: SUS(EX)m20~3

9. Round the table discussion on the presented budget.
10. A £15K risk was identified if **sportscotland** and BUCS grants remain at previous levels and show no increase.
11. It is hoped to increase sponsorship next year in the form of a headline sponsor.
12. Sports would continue to be encouraged to bring their finances in house.
13. JS and SF would work further on the sports budget 'in and outs'. JS would amend **sportscotland** and BUCS income to reflect figures from last year and send out budget to be presented at the AGM via email.

JS/SF

GOVERNANCE

Working Arrangements: Verbal Updates

14. A fear of overloading those in the SUS office pointed out at the last Exec meeting was taken on board. It was agreed to employ someone full time for 6months to aid in day to day tasks while JS is on maternity leave.
15. Engine room chairs to be prepared to take more responsibility in their role for SUS work next year.
16. SAGE to be implemented and ready for use from 1st August. SR to begin training in June.
17. It may be possible to have session with **sportscotland** consultant on how the Executive should manage and oversee accounts.

SR

STRATEGY

5 Year Strategy: SUS(EX)m20~4

18. It was decided the Executive Summary needed some work, CM would examine this and feedback to JS.
19. All comfortable to present this final draft to the AGM and **sportscotland**.
20. JS to add appendices and submit to **sportscotland** next week.

CM

JS

Active Students: Verbal Update

21. Discussions still underway with various agencies.
22. SF to meet with LC to discuss timeline and budgeting.
23. Various organisations including the College Sector and NHS Health Scotland have been very supportive and welcomed Active Students.
24. Wish to secure place for Active Students on the Commonwealth Games Legacy Plan.
25. FA to set up meeting with the Funding Council.

SF/LC

FA

ADVOCACY

BUCS Update: Verbal Update

26. Following debate at previous Exec meeting there has been correspondence between SUS and BUCS.

27. BUCS have committed to look at how Option 3 would work in practice. If points structure can be negotiated, Option 3 would be preferable for SUS.

28. It was proposed to have an away day for directors, presidents and relevant individuals in order that an open discussion around the BUCS options may be held and this should be confirmed for the summer.

FA/SF

Scotland's Colleges: Verbal Update

29. Scotland's Colleges Sport have had a number of meetings and held a Scotland's Colleges Sport National Championships.

30. SF to meet Brian Lister.

31. The SUS Audit would be altered and sent to Scottish Colleges in order to obtain some baseline figures. It is hoped that this research may be backed by Sportscotland.

32. The employment of a Scotland's Colleges Sport Coordinator would be helpful to drive College sector forward.

SF

Winning Students: Verbal Update

33. There has been a meeting of the advisory board and subsequent workshop where sports were chosen for the scholarship scheme.

34. Athletes in swimming and hockey have received offers and their institutions are to be informed.

ENGINE ROOM UPDATES

Competitions: SUS(EX)m20~5

35. The summary presented was noted.

Professional Development: SUS(EX)m20~6

36. The summary presented was noted.

37. Full Conference Programme is now available on the SUS website, Rhona Martin MBE will be the headline speaker. The Conference Dinner is a black tie event and will take place at Murrayfield Stadium.

Physical Activity: SUS(EX)m20~7

38. The summary presented was noted.

EXECUTIVE COUNCIL 2009-10: SUS(EX)m20~8

39. The Strategy would guide the work of the Executive supplemented by an Action Plan which would be produced detailing specific responsibilities for the year ahead.

40. Partnership working/advocacy and business planning are the two main areas of Executive work.

41. The President's Training Day on the 8th of June would be utilised to explain committees and roles to the incoming presidents.

42. It is vital to have enough of the right people to stand at the AGM.

43. All would read and mull over paper presented and email views and thoughts to JS.

OTHER BUSINESS

- 44. Sportscotland offices have moved to Glasgow and there has been a huge staff changeover. Work is progressing on regional hubs but nothing is as yet concrete.
- 45. FA wished JS luck in the coming months and thanked her for all her hard work.

DATES FOR NEXT MEETINGS

TBC after AGM

Actions List (SUS Executive meeting of 15th May 2009)

Set up meeting with BUNAC	FA
Send any Representation information to JS	ALL
Work further on the sports budget 'in and outs'	JS/SF
Amend sportscotland and BUCS income to reflect figures form last year	JS
Send out budget to be presented at the AGM via email	JS
Begin SAGE training in June	SR
Examine Strategy summary and feedback to JS	CM
Add Appendices and Submit strategy to sportscotland	JS
Set up meeting to discuss Active Students timeline and budgeting	SF/LC
Set up meeting with the Funding Council	FA
Arrange a Summit to discuss BUCS options	FA/SF
Meet Brian Lister	SF
Read and mull over paper on Executive make up for 2009/10 and email views and thoughts to JS.	ALL

