

<b>Fit for Purpose Audit</b>
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The fit for purpose audit is fast approaching. SUS will be audited on the 18<sup>th</sup> - 19<sup>th</sup> February by consultants AHL Ltd on behalf of sportscotland. The executive is reminded that this is a major investigation into SUS' operating procedures and it should not be considered lightly.

In preparation for this Jacqui has been involved in the creation and development of appropriate bye-laws, memoranda and articles that will underpin SUS' governance. These will sit alongside SUS' new policies for equity and child protection, which are now available for download from the SUS website after their acceptance at the EGM in December.

<http://www.susport.org.uk/policies.asp>

Prior to the visit Jacqui has completed a pre-audit questionnaire to give an overview of the corporate governance, financial controls and monitoring arrangements of SUS.

The auditors have also provided a list of documents that they will need to peruse during their visit. They also plan to meet with key executive staff as part of the two-day process, and so in addition to Jacqui being on hand for the two days, Jim, Stew and Mike have agreed to represent SUS as part of this.

The importance of this audit cannot be overstated and the executive is encouraged to remain ready to support it if need be.

### **The HR Oversight Group**

The Executive is invited to note that the HR Oversight Group has completed it's first meeting which discussed the Underlying Terms of Service and Working Practices for SUS staff as well as discussing live issues such as pay and reward, admin support and line management post June 2008. The notes of this meeting have been prepared and circulated under confidential cover. The group plan to meet again in February.

### **SUS Executive is invited to:**

<b>Item</b>
<ul style="list-style-type: none"><li>• Support SUS staff during the forthcoming Audit.</li></ul>