

Précis and action points from the **Executive Council** meeting held on Wednesday 2nd May in the club house of Blairgowrie Golf Club.

Present

Jim Aitken (JCA), In the Chair
Mike Fitchett (MF)
Filippo Antoniazzi (FA)
Juliet Balfour (JB)
Osla Allen (OA)
Raleigh Gowrie (RG)
Paul Thomson (PT)
Dougie MacDonald (DM)
Lawrie Randak (LR)
Alan Francis (AF)
Ian Lowe (IL)
Anna Anderson (AA)

Apologies for Absence

Ed Nicholas (EN)
Andrew Mallon (AM)

In attendance

Stewart Fowlie (SF)
Jacqui Stone (JS)

WELCOME, INTRODUCTIONS AND SCENE SETTING

1. JCA welcomed everyone to the fantastic venue and event. AA was also welcomed to her first Exec meeting. Congratulations were offered to RG, SF and Rob MacPherson for organising a superb golf event. It was noted that this was the last meeting of the current Exec and thanks were proposed to members for their hard work and enthusiasm throughout the year.

ACTION

HOMOLOGATION

2. *Exec Meeting 30th March 2007* – the minute of the last Exec meeting was reviewed and approved as an accurate record.
3. *Matters Arising:*
 - a. Great Scottish Walk –The event is taking place on the 10th June in Edinburgh. SUSPAC are entering a team and Exec were asked if anybody would like to join them – names to JS. It was agreed that the charity would be Sporting Chance Clinic.

All

POLICY AND RESOURCES

Financials (SUS(EX)m10-1)

4. We are on target with income and expenditure and have a small operating surplus. It was questioned why the CPD budget had not been spent - this was an overestimation as staff had access to free internal training however time should be found for staff to also complete external development. It was posed whether a charge should be made for the conference in order to have more income for the programme but this was undesirable. It was noted that staff were on unequal points on the salary scale - this was due to the skills and experience of staff. The contribution from BUSA/UCS next year remains uncertain and consequently this left a negative budget. Exec were asked whether this was acceptable or needed to be counterbalanced by adding 5% to membership contributions or by trimming the budget. It was felt unrealistic to ask for more from smaller institutions and equally not reasonable to cut from the budget. So a contribution from BUSA would still be sought and sponsorship would be targeted to make up the deficit. An inflation increase from Sportscotland would also be looked into. It was confirmed that the financial contributions for the coming year would be held at the same rate as this year.

JCA/JS

Executive Updates (SUS(EX)m10-2)

5. *BUSA/UCS* – SF outlined that the BUSA Mailout updates the current position. It was likely that the summer would see the sign up to the new organisation with appointments to the board being made in January. SUS members were encouraged to attend the UCS conference in St Andrews in June where the decision will be taken.
6. *DfES Proposal* – There was little to report on this matter but JCA will update the group when he is in receipt of new information.
7. *Scottish Sports Alliance* – SUS has been asked to join other groups to discuss and share areas of information. The first meeting will be on the 7th June in Edinburgh and JCA and JS will attend. Exec supported the principle of sitting down with these groups.

All

JCA

JCA/JS

Representation (SUS(EX)m10~3)

8. The meeting with Francesca Osowska had been an important exchange and a chance to articulate the proposal sent to her. It was a constructive meeting showing that she had an interest in what we were doing. SUS have been encouraged to formally draft a proposal concerning Active University Coordinators building on the Active Schools premise. This would consist of 20 full time appointments of one per institution and one manager tailored depending on the institution. The caveat to this was to build in a link between FE and HE. This paper would be drawn up by JCA and SF and sent to the Exec for comment. Discussion had also focused on coaching and LR would set up a discussion with Billy Bell.
9. The meeting of the Academic Heads of Department had been successful and had seen the appointment of Ray Lloyd as chair. SUS had extended support to the group and had encouraged them to think about becoming part of the wider SUS organisation. The next meeting will take place at the SUS conference in June where they would explore further the remit and nature of the group.

JCA/SF
LR

The AGM (SUS(EX)m10~4)

10. JS offered an outline of the committee places to be filled at the AGM. JS, JCA and SF would draft a template for the annual reports and this would be succinct recording the successes of the committees.
11. Further discussion was had about the concept of a SUS Hall of Fame. Important people within various categories needed to be recognised but it was difficult to see where they would fit (Honorary Life Vice-Presidents, Sports Stars, Alumni). It was felt that the words Hall of Fame denoted someone at the end of their career which was not necessarily what this was for and so further thought was needed in this area. RG would draft a paper on the subject and circulate round the group. It was agreed that this would not form part of the awards for 2007. JS would remind about electing Honorary Life Vice Presidents when giving notice of the AGM.

JS/JCA/SF

RG
JS

ENGINE ROOM UPDATES

Physical Activity Committee

12. PAC had met recently and had received a resignation from one of the Presidents on the committee. The newsletter would be launched at the conference along with flyers and a good practice guide on various issues. A successful exchange had also taken place with Mike McNally from the Glasgow Commonwealth Games Bid Team.

Professional Development Committee

13. PDC were meeting shortly and would be discussion further conference programming. Work was also being completed on a student handbook which would see the collation of information into a useful format.

Competitions Committee

14. Comps were focusing on fixture planning for 2007-08 and an operational plan. It was hoped that BUGS 2008 will be hosted by Edinburgh/Heriot-Watt on the 2nd week of April. Thanks were noted to Comps/SF for the excellent competitions structure for this year.

OTHER BUSINESS

15. Hazel Irvine was suggested as an Honorary President and this would be looked into.
16. Paisley have secured a 1/3 extra funding which will go towards coaching development and staff. The University is being asked to approve a constitution for the Sports Union.
17. Abertay are changing their degrees to become more work-based learning and are having a gym upgrade over the summer.
18. At Stirling six students and a member of staff are going to Zambia in the summer as part of a worthwhile project.
19. JCA offered thanks and was pleased to see progress which was a credit to the hard work put in this year.

JCA



Actions List

Consider joining the Great Scottish Walk	All
Seek Contribution from BUSA/Sponsorship and Inflation Increase from Sportscotland	JS/JCA
Encourage to attend UCS Conference	All
Update on DfES Proposal	JCA
Attend Scottish Sports Alliance	JCA/JS
Draft Paper on Active University Coordinators	JCA/SF
Set up Meeting with Billy Bell	LR
Draft template for annual reports	JCA/JS/SF
Write SUS Hall of Fame Paper	RG
Notice of AGM and Reminder about Honorary Life Vice Presidents	JS
Consider Hazel Irvine as Honorary President	JCA